

Morton County Fair Association
FACILITY RENTAL AGREEMENT

Agreement executed by and between Morton County Fair Association (MCFA) and _____ (Lessee),

whose address is _____

MCFA agrees to allow the use of the Morton County Fair Association's facilities located on the Morton County Fairgrounds, 1000 N. 8th St., New Salem, ND 58563 for the following time frame: **Additional days will require additional fees.**

Starting on (Date:) _____ @ (Time:) _____
Ending on (Date:) _____ @ (Time:) _____

Purpose of Rental: _____

The consideration for this rental shall be for the following marked rental fee along with required deposit. **When a gate entrance fee is charged to attend your event, the marked rental fee below is doubled.**

Rates:

___ Meeting Room Only	\$75.00/Full Day	Qty: _____	Total: _____
___ Kitchen Only (includes appliances)	\$75.00/Day	Qty: _____	Total: _____
___ Meeting Room w/Kitchen	\$150.00/Day	Qty: _____	Total: _____
___ Shower Rooms	\$75.00/Day	Qty: _____	Total: _____
___ Campsite (with Electric)	\$15.00/Night/Campsite	Night Qty: _____ Campsite Qty: _____	Total: _____
___ Metal Folding Chairs	\$75.00/Day	Qty: _____	Total: _____
___ Folding Tables	\$75.00/Day	Qty: _____	Total: _____
___ Out Buildings (When Available)	\$100.00/Day/Building	Day Qty: _____ Bldg Qty: _____	Total: _____

Please circle Building(s) to be used: Horse Barn West Dairy Barn Beef Barn West Hoop Building East Hoop Building
Entertainment Building

SUBTOTAL: _____

___ Gate fee to be collected: x2

TOTAL: _____

All rental fees are to be paid in full at the time contract is signed and returned to MCFA. All rentals require a separate \$200.00 cleaning/damage deposit check due upon receiving building keys. Deposit will be returned upon return of keys and inspection if building is clean and in good condition after rental. **This includes but not limited to, removal of all garbage, all floors swept and scrubbed, counters, chairs and tables wiped clean, bathroom and showers cleaned, kitchen and appliances cleaned, decorations (if any) removed and cleaned up and no damage to walls, flooring or any MCFA property.** If cleaning/damages occur beyond the scope of deposit fee paid, lessee is responsible for cost over and above the deposit fee paid. **Lessee is responsible to take out all garbage after using any/all buildings.**

Lessee is fully responsible to MCFA for any damages to the structure or interior of the building(s), furnishings, equipment, and/or property of MCFA during the period of rental caused by or resulting from the actions and/or omissions of Lessee, its officers, employees, agents, associates, guests and/or participants. **Lessee** shall make no structural alterations to the building(s) or deface the building(s) in any way, including the placement of nails, hooks, staples or other devices and fixtures.

Cancellation notice must be received not less than 24 hours prior to the rental date. If **Lessee** does not arrive on the rental date, the **lessee** may be held accountable for the full rental amount. **Lessee** understands and agrees that **MCFA** will not be responsible for stolen or damaged property of **Lessee**, its officers, employees, agents, associates, guests or participants while on the premises of the **MCFA**.

Lessee shall indemnify and hold harmless **MCFA**, its officers, directors and agents from all claims and liability whatsoever which may arise on the premises known as the Morton County Fair Grounds during said event and/or rental time.

Any additional services or the use of additional facilities on the Morton County Fair Grounds are subject to availability and may include additional charges.

Reservations and agreements are only confirmed upon receipt of signed contract and full payment of contract amount. Event will NOT be confirmed and date will not be reserved until these items are received. All agreements & rentals are assigned on a first-come, first-served basis.

Dated this _____ day of _____, 20____.

Morton County Fair Association
PO Box 102
New Salem, ND 58563

Lessee Name (printed) _____

Printed Name _____

Lessee Signature _____

Signature _____

Lessee Phone Number _____